



# CYT Group Information

## General Information

- Please plan to arrive 20 minutes before curtain time. Keep in mind that for Auditorium productions, we must help over 500 patrons to their seats before curtain time. Your cooperation is appreciated.
- The approximate running time of all Civic Youth Theatre performances is approximately 70 minutes.
- **In case of a school closing or other weather emergency on the day of your group booking, please call our box office at (269) 343-1313 as soon as your school closing has been determined.** Please leave a message if you call before our box office staff has arrived.
- The Civic Auditorium and Parish Theatre are equipped with a weather alert system. In the event of dangerous weather, our staff is trained to lead patrons into safe areas until the danger has passed. Rest assured that your safety is our primary concern.

## Parking

- **Parking is available at a variety of locations near the Civic Auditorium.** Please be aware of your options when bringing your school to a Civic Youth Theatre performance at the Auditorium or the Suzanne D. Parish Theatre.
- **Metered parking is available on the street.**
- **Free Parking—**  
You may unload students for a Parish Theatre show by driving north on Potter Street and letting the children out at the intersection of Potter and Lovell or you may park first and students may proceed from your parking space. Parking is available along Cedar Street, south of the Parish Theatre/Carver Center. There are no meters along this residential street.  
  
If attending a show at the auditorium, you will want to drop off students directly in front of the auditorium at the loading zone and then proceed to your chosen parking area. It is important to note, however, that the loading zone is only large enough for one bus to unload at any given time.
- **Hooded Meters / Reserved Parking—**  
You may contact AUTOPARK directly and reserve meter hoods for your buses. The cost is \$3.00 for each space for the duration of your stay at the Theatre. Please contact AUTOPARK at 342-6383 to reserve a meter or meters for your performance date and time.
- **Safety and Courtesy—**  
Please use caution when unloading and loading students. As a courtesy to our neighbors, please do not block traffic areas or parked cars. We appreciate your cooperation.

**Thank you for taking the time to read this information.  
We look forward to your visit. Enjoy the show!**

**IF YOU HAVE ANY FURTHER QUESTIONS, PLEASE CONTACT NICKI POER,  
DIRECTOR OF EDUCATION, OUTREACH AND YOUTH PROGRAMS AT  
education@kazoocivic.com OR (269) 343-2280 X 1117 (OFFICE)  
OR (269) 569-9035 (CELL)**